**Learn & Earn 2017 Proposal Cover Sheet**

1. **Contact Information**

Organization Name: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip Code: xxxxx

Principal Contact Person: Click here to enter text. Title: Click here to enter text.

Phone: xxx-xxx-xxxx Fax: xxx-xxx-xxxx Email: Click here to enter text.

Fiscal Contact Person: Click here to enter text. Title: Click here to enter text.

Phone: xxx-xxx-xxxx Fax: xxx-xxx-xxxx Email: Click here to enter text.

Executive Director: Click here to enter text.

Phone: xxx-xxx-xxxx Fax: xxx-xxx-xxxx Email: Click here to enter text.

Has your organization served as a Learn & Earn provider before? Yes:[ ]  No:[ ]

1. **Legal Information**

Is your organization incorporated? Yes:[ ]  No:[ ]

Type of organization: For-profit[ ]  Non-Profit:[ ]

Federal Employer Identification Number (FEIN): Click here to enter text.

If not incorporated, name the legal entity that will act as a fiscal and administrative agent:

Organization Name: Click here to enter text. Contact Person: Click here to enter text.

Phone: xxx-xxx-xxxx Fax: xxx-xxx-xxxx Email: Click here to enter text.

1. **Short Executive Summary** *(this information may be published if program is funded – max 100 words)*

Click here to enter text.

1. **Leveraged Funds** Please list all other sources of funding that will support your proposed summer youth employment program.

|  |  |  |
| --- | --- | --- |
| Funder | Amount | Are funds secured or pending? |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total Leveraged Funds: |  |  |

[ ]  Our organization understands that Learn & Earn operates on a reimbursement model and we are prepared to front all costs related to Learn & Earn 2017 Summer program. Initial:\_\_\_\_\_

**(Continues on next page) (page 1 of 2)**

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1. **Proposed Summer Work Experiences**

Please complete a separate page for each distinct program model you will offer. For example, if you are offering a Work-Study program and an Entrepreneurship program, you should list each opportunity separately.

|  |  |
| --- | --- |
| **Program Model:**  | 🞏 Traditional Summer Job🞏 Career Exploration🞏 Service-Learning🞏 Work-Study/College Readiness🞏 Entrepreneurship🞏 Other (Describe): |
| **Learning Outcomes:** |  |
| **Number of Jobs to be Offered per Skill Level:** | **Beginner** | **Intermediate** | **Advanced** |
|  |  |  |
| **Career Pathways** **(Check all that apply)** | 🞏 Arts, Entertainment, and Recreation🞏 Culinary Arts and Hospitality🞏 Education🞏 Entrepreneurship🞏 Finance and Insurance🞏 Government and Community Services🞏 Health Care and Human Services 🞏 Labor and Trades🞏 Marketing, Advertising, and Graphic Design🞏 Park Management and Public Works🞏 STEM: Science, Technology, Engineering, Mathematics |
| **Geographic Locations:****(Please be as specific as possible)** |  |
| **Worksite Partners:**  |  |
| **Target Population:** |  |

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